



# Australian Midwifery News: Author Guidelines

## 1. Editorial overview

Australian Midwifery News is intended to reflect the diversity and breadth of our membership, drawing on perspectives and stories from midwives in a range of settings and types of practice.

Submissions may be in a variety of formats, from opinion pieces, features, research, art works, photography and personal reflections to book reviews.

The AMN is intended to inform, entertain, delight and to connect our members with the midwifery community in Australia and the world.

We want to hear from all midwives, health professionals or consumers with a point of view or a story to tell. The AMN is the publication for Australia's midwifery community: help us share midwifery related stories and news.

## 2. Submission of article

Please include the following in your submission:

- Author details (name and role)
- Text and references
- Tables
- Images and captions

All images and tables should be clearly labelled and submitted as separate hi resolution files.

## 3. Author details

When you submit via email, please ensure you include the following information:

- Full Name (as you would like it published)
- Position/level of education
- Contact phone number
- Your postal address, if you would like a copy of the magazine sent to you after publication
- Consent for the editorial team to make minor changes to your article (minor = without coming back to you for approval)
- Consent for AMN to publish images



- Acknowledgements
- Feature area of the magazine you are submitting to.

#### 4. Text files

Please send your article as a word document. Non editable formats such as pdf will not be eligible for submission and editorial review.

Please use the following format:

#### 5. Word Count

The preferred article length is one to two pages. You should fit 650-700 words on each page. This word count includes references (see Section 8). Longer articles are sometimes necessary and will of course be considered. Please contact the editor in chief via [midnews@midwives.org.au](mailto:midnews@midwives.org.au) if you have questions regarding word count.

#### 6. Tables

Every effort will be made to include tables along with your article. Please consider this in your overall article length. It is also important that you provide the tables in an editable format, and not embedded into the file as an image.

#### 7. Images

Please send images as separate files, NOT imbedded in your article. This will ensure resolution and quality are maintained.

Images submitted for publication must be a **minimum** of 1200x1800 pixels, and be provided in .JPG or .PNG format, and be:

- in focus
- adequately lit
- relevant to the article
- thoughtfully composed

If your image is too large to send via email, please let us know as we can provide you an alternative means to submit. Please contact [midnews@midwives.org.au](mailto:midnews@midwives.org.au).

If people can be identified in an image submitted for publication, it is your responsibility to obtain the relevant permissions.

Images that do not meet the minimum resolution requirements will be returned to you advising of such. If no suitable replacement is provided, the submission will be printed without images.



## 8. References

The Vancouver Reference style or author-number system should be used in your submission to save on space. Example: <https://guides.lib.monash.edu/citing-referencing/vancouver>

## 9. Author responsibilities

It is your responsibility to ensure that:

- The submission meets the recommended guidelines
- The submission is within word count
- Any images submitted meet the required standards
- All correspondence regarding a submission is replied to in the timeframe required.

## 10. ACM responsibilities

The ACM Editor/Editorial Committee is responsible for:

- Reviewing all submissions for suitability
- Notifying the authors of the status of their submission, and which issue it will be published in (where applicable)
- Editing submissions and/or making recommendations for edits to be made by the author.

NB: Articles are accepted at the editor's discretion

## 11. Writing ethically

You are reminded that you must ensure any article you submit has been given very careful ethical consideration and adheres to ethical principles. For example:

- no person or place must ever be identified, apart from yourself and information that is available publicly
- all work must be your own – work that is not your own must be appropriately acknowledged;
- any image submitted must be with the expressed permission of any person who could be identified;
- no person or profession is ever to be denigrated.

## 12. How to submit

All articles should be submitted via email to [midnews@midwives.org.au](mailto:midnews@midwives.org.au) by the submission deadlines.